



# Town of Carlisle

MASSACHUSETTS 01741

Office of

PLANNING BOARD

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## MINUTES October 28, 2002

### **Pictometry**

**Continued Public Hearing: Common Driveway Special Permit, 138 East Street, Map 22, Parcels 62B & 63D, Theodore Treibick, applicant**

**Request for release of deposit to assure completion of Swanson Lane Common Driveway Amendments (Kimball Road), Map 29, Parcels 6-19, 6-19A, 6-20 and 6-21 [Request of David Erickson]**

**Discussion of Town's intention to meet requirements of Executive Order #418 to prepare Master Plan (Initial Agreement Letter & Equivalent Plan Approval Request due 10/31/02; Scope of Work due 12/31/02)**

**Response to RFP for Consultant Services to identify and evaluate potential sites for Wireless Communication Facilities CTPC Courses**

**Discussion of 2002-2003 Planning Board goals and objectives**

Chair Kate Reid called the meeting to order at 7:30 p.m. in the Clark Room at Town Hall. Board Members David Freedman, Louise Hara (Vice Chair/Clerk), Dan Holzman, Tom Lane (Treasurer) and Phyllis Zinicola were present. Michael Abend arrived at 7:45 p.m. Planning Administrator George Mansfield and Administrative Assistant Anja Stam were also present. *Mosquito* reporter Susan Yanofsky attended most of the meeting.

The Board reviewed the minutes of 10/17/02. Hara moved to accept the minutes of October 17, 2002 as drafted. Freedman seconded the motion and it carried 5-0-1 with Lane abstaining.

### **Pictometry**

Mansfield explained that the Town's staff is still debating purchase of this technology. He reported that the Conservation Commission voted against this purchase and the Recreation Commission is currently undecided. One Cons Com member recommended a less expensive technology, but Cons Com administrator Sylvia Willard reviewed this technology and found that it does not provide good access and may require up to four weeks to obtain information.

Lane understood that a low-resolution version of Pictometry is available to the Town at no cost, and suggested that Carlisle sample this before purchasing the upgraded system. Mansfield replied that, unfortunately, by the time such a sample is available from MAPC, the Town's option to purchase an upgrade will not again be available until 2004.

*(Abend arrived.)*

Mansfield felt that Pictometry would be useful to the PB when reviewing ANR applications. He also noted that he will visit Amesbury with the Town's Assessor and Police Chief tomorrow, to see this technology in use.

*(Yanofsky arrived.)*

The Board discussed the pros and cons of such a purchase. They felt that the aerial views might be very helpful used in conjunction with the wireless study and for siting playing fields in Town. Conversely, the Board was concerned that the aerial views would provide few details due to extensive tree cover in Carlisle. The Board also questioned the ability to link this technology with GIS technology and was concerned that the approximate \$5,000 cost to the Town could not be justified. Lane suggested that the PB offer \$500 toward the purchase, noting that if there is enough interest from other Town departments, then the cost would be justified.

Abend moved that the Planning Board pay approximately \$500, not to exceed \$700, per year to enter into a two-year contract with MAPC for its Pictometry program. Lane seconded the motion and then amended it by adding "subject to the

PA's satisfactory review of the technology on Oct. 29, 2002." Abend accepted the amendment to his motion, but it failed by a vote of 3-4 with Abend, Lane and Holzman in favor and Reid, Hara, Zinicola and Freedman opposed.

**Continued Public Hearing: Common Driveway Special Permit, 138 East Street, Map 22, Parcels 62B & 63D, Theodore Treibick, applicant**

The Board received a letter from Mr. Treibick dated 10/24/02, requesting a continuation of the hearing to 11/25/02. Abend moved to continue the public hearing on November 25, 2002 at 7:45 p.m. Zinicola seconded the motion and it carried 6-0-1 with Holzman abstaining.

**Request for release of deposit to assure completion of Swanson Lane Common Driveway Amendments (Kimball Road), Map 29, Parcels 6-19, 6-19A, 6-20 and 6-21 [Request of David Erickson]**

David Erickson was present for this discussion.

Mansfield explained that the trench has been completed and satisfactorily reviewed by the Board's engineer, but at the time of final review the engineer noted damage to an electrical box and a cable box, and recommended repairs prior to completion.

Erickson explained that he has been in touch with both the electric and cable companies and they are awaiting parts to repair the damage. He is expecting the repair work to be completed at any time. Erickson noted that the utilities had been damaged even before the cistern was installed and wished that the engineer had noted this earlier.

Abend moved to authorize the PA to release any escrow or project review fees associated with this amendment to the Swanson Lane Common Driveway once he has determined that the electrical box and the cable box have been repaired. Zinicola seconded the motion and it carried 6-0-1 with Freedman abstaining.

**Response to RFP for Consultant Services to identify and evaluate potential sites for Wireless Communications Facilities**

The Board reviewed the four proposals submitted in response to the RFP. Members agreed that the combined proposal of GPR and Broadcast Signal Lab had the advantage of offering the Town both hands-on regulatory review and technical radio frequency expertise.

The Board asked the PA to contact Town Counsel to advise them that the Planning Board is preparing to conduct this study. Mansfield was asked to forward a copy of the RFP scope of service to Town Counsel, along with a copy of the GPR/Broadcast Signal Lab proposal. The PA was also directed to contact GPR and Broadcast Signal Lab to schedule and interview on November 7<sup>th</sup> or 25<sup>th</sup> at 8:00 p.m.

**CTPC Courses**

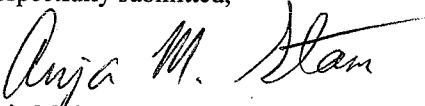
Hara, Zinicola and Freedman agreed to attend the Citizen Planner Training Collaborative session in Worcester on November 13, 2002 entitled "Making Plans that Work." Mansfield agreed to process the registration forms.

**Discussion of 2002-2003 Planning Board goals and objectives**

Reid felt that the Board should focus on implementing executive order #418 and the wireless study for the remainder of the year. Abend said that he would continue to review and prepare fire cistern regulations.

At 9:15 p.m. the Board unanimously adjourned the meeting.

Respectfully submitted,

  
Anja M. Stam  
Administrative Assistant